



City of Rochester Hills
Solicitation for Quotation
Platform Body & Hoist
SFQ-RH-14-019

The City of Rochester Hills is seeking written quotations to furnish & install one (1) flatbed platform body with hoist and associated equipment on City's cab/chassis. All equipment & accessories supplied shall be new, completely installed & fully functional.

Unit prices are requested, FOB Destination, City of Rochester Hills, City's DPS garage, 511 East Auburn Rd., Rochester Hills, MI. Successful vendor will be responsible for pickup and delivery of unit from the City's DPS garage.

If you are interested in providing a quotation, please fill in the following information and fax or mail back by: **3:00 PM EST, Tuesday, April 29, 2014**. All questions and/or quotations should be directed to the attention of Debbie Scully, Senior Purchasing Analyst, City of Rochester Hills, 1000 Rochester Hills Drive, Rochester Hills, MI 48309, Phone: (248) 841-2539, Fax: (248) 608-8178, Email: scullyd@rochesterhill.org.

Specifications

All Exceptions to these Specifications Must be Cleary and Fully Explained.

Completed unit shall conform to all O.H.S.H.A, D.O.T. and F.M.V.S.S. regulations.

VEHICLE INFORMATION:

Cab/Chassis - One (1) - 2014 GMC (TK20903) Sierra 2500, 4 wheel drive, single rear wheels, VIN#1GT02ZCG0EF174095. Truck is equipped with factory options: snow plow prep package, electronic brake controller and provision for roof mounted light. Vehicle is available for inspection by request.

PLATFORM BODY:

- Shall be approximately 8' long, 6'6" wide, steel tread plate floor (minimum thickness 12 gauge). End and side rail should be 100% galvaneal steel construction with galvaneal rear skirt.
- Long sills should be 4" structural steel spaced to fit 2014 GMC chassis. Cross sills should be 4" 11 gauge (minimum) high strength steel (50,000 p.s.i. yield strength minimum) spaced 18".
- Stake pockets should accommodate 14" high 12 gauge galvaneal steel contractor type removable sides and tailgate. Sides and tailgate should be easily removable in the field without the need for tools.
- Full height bulkhead shall protect cab occupants and rear window (Bulkhead shall provide for utilization of rear view mirror). Bulkhead outline should roughly match contour of cab.
- Six (6) tie down anchor points on floor. One at each corner and two (2) at center of body along sides (1 right, 1 left). Tie downs shall retract flush to floor when not in use.
- Full width mud flaps mounted behind rear tires. **NO ADVERTISING ON MUD FLAPS!**



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- The body, bulkhead, sides, rear skirt & tailgate should be coated through an electrodisposition (e-coat) process, then painted black with **polyurethane paint**, then oven cured. Body should be assembled as much as possible before e-coat process. Body shall be completely undercoated for further corrosion protection.

BODY HOIST:

- Double acting scissor hoist with hydro-electric pump unit, 2.5 ton minimum capacity. Pendant control switch with 15' cord located in cab. **State manufacturer and model of hoist:**

Manufacturer: _____ **Model:** _____

TOOL BOXES:

- Two (2) frame mounted tread plate type aluminum tool boxes, one each side mounted behind cab, 18” high x 18” deep x 30” wide. Swing-down doors with chains/cables to keep door parallel to ground in the open position, locking paddle type latches and automotive type door seals. Locks on boxes shall be keyed alike. **State manufacturer and model of tool box:**

Manufacturer: _____ **Model:** _____

LIGHTING:

- Lighting shall conform to FMVSS 108 and all State and Federal requirements.
- All body lighting shall be LED (Light Emitting Diode) type flush mounted in rubber grommets and shall have automotive style loomed wiring harness and weather-pack type connectors.

NO TAPE-SPLICES OR SCOTCH LOCK TYPE CONNECTORS SHALL BE USED. ANY BUTT TYPE CONNECTORS SHALL BE HEAT SHRINK SEAL TYPE.

- Hella Optilux Model #H74998001 amber mini light bar shall be mounted top center of roof, controlled by dash mounted switch (provided – factory option). If bulkhead obscures mini light bar visibility from rear of vehicle, two (2) Soundoff LED oval amber flashing lights in rubber grommets shall be mounted in bulkhead facing rearward and controlled by the same switch as the light bar. Lighting package shall meet all State and Federal lighting requirements.

DRAWBAR/TRAILER HITCH:

- Bolt-on combination pintle hitch and 2” ball hitch.
- ½” Contractor plate shall include ICC bumper with OEM STT cut-outs and multiple height hitch mounting holes. Center holes shall provide a hitch height of 20" top of ball.
- Hitch components shall be rated 10,000# trailer weight, 1,000# tongue weight.
- Two (2) heavy duty safety chain “D” rings attached to hitch plate.
- Standard DOT 7 blade RV type non-metallic trailer connector with spring loaded cover.



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WARRANTY:

All equipment provided shall have a minimum one (1) year warranty. Include warranty documentation for all components proposed with quote.

General Conditions

Municipalities are exempt from Michigan State Sales and Federal Excise taxes. Prices quoted shall not include Federal or State taxes. The City will furnish the successful vendor with tax exemption certificates upon request.

The City of Rochester Hills reserves the right to terminate the contract without penalty upon thirty (30) days written notice due to poor performance or for reasons deemed to be in its best interest. A designated representative of the City of Rochester Hills will be solely responsible for determining acceptable performance levels. The City of Rochester Hills reserves the right to re-award the contract to the second most qualified quote, re-quote the contract or do whatever is deemed to be in its best interest.

The City may modify the QUOTE prior to the deadline for submission of proposals by issuance of an addendum to all parties who have been furnished the Quote for proposal purposes. The City of Rochester Hills officially distributes quote documents from the Purchasing Division or through the Michigan Intergovernmental Trade Network (MITN). Copies of quote documents obtained from any other source are not considered official copies. Only those vendors who obtain quote documents from either the Purchasing Division or the MITN System are guaranteed access to receive addendum information, if such information is issued. The first step to do business with the City is to become a registered vendor by visiting the City website at www.rochesterhills.org, click on City Government, Departments, Purchasing, Bid Opportunities and link to MITN website. Final quote results will be posted on the MITN website after award.

No vendor may withdraw a quote after the actual date of the opening thereof except in a case where the vendor demonstrates to the City's reasonable satisfaction that a material and substantial mistake was made in preparing the quotation, in which event the vendor shall have 24 hours after the opening of the quote to deliver to the City a notice, in writing, that the vendor desires to withdraw the quotation and state the reasons therefore. Once a quotation is withdrawn, it may not be re-quoted.

The City of Rochester Hills reserves the right to split or abstract any or all quote proposals and award multiple contracts from the same quotation based on price, availability and service when in its judgment it best serves the City of Rochester Hills. All quote prices shall remain in effect for at least ninety (90) days from the due date and time of the quote or the award, whichever comes first, except for the successful proposer whose prices are to remain firm for the term of the blanket purchase order.

No Quote will be accepted from, or contract awarded to any person, firm, or corporation that is in arrears or is in default to the City of Rochester Hills upon any debt or contract, or that is in default as surety or otherwise, or failed to perform faithfully any previous contract with the City of Rochester Hills.



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Under 2012 PA 517, an Iran Linked Business, as defined therein, is not eligible to contract with the City and shall not submit a quote.

Non-Discrimination

Contracts for work under this proposal will obligate the firm or firms to not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment on a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight or marital status pursuant to the Elliot Larsen Civil Rights Act, 1976, P.A. 453. The contractor and the City shall also comply with the provisions of the Michigan Handicappers Civil Rights Act, 1976, P.A. 220 and the Federal Rehabilitation Act of 1973, P.A. 93 112, 87 Stat. 394, which require that no employee or client or otherwise qualified firm participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving Federal Assistance. No person shall, on the grounds of race, creed, color, sex, age, national origin, height, weight, handicap or marital status be excluded from participation in, be denied the proceeds of or be subject to discrimination in the performance of this contract. The contractor shall comply with all applicable regulations promulgated pursuant to the Civil Rights Act of 1964, as amended.

Title VI

Contracts for work under this proposal will obligate the firm or firms to comply with and assure the compliance by it and its subcontractors under this project with all requirements of Title VI as specified in Appendix Title VI.

All correspondence or inquiries from interested vendors regarding this quotation shall be directed to the attention of:

Bruce Halliday - Fleet Manager
City of Rochester Hills
1000 Rochester Hills Dr.
Rochester Hills, MI 48309
Phone: (248) 841-2659
Fax: (248) 841-2660

Deborah Scully – Senior Purchasing Analyst
City of Rochester Hills
1000 Rochester Hills Dr.
Rochester Hills, MI 48309
Phone: (248) 841-2539
Fax: (248) 608-8178

Only those person(s) designated above are authorized to seek additional information from prospective firms regarding their proposals. Correspondence or inquiries made directly to firms regarding their proposals from all other persons are to be directed to those City employees designated above for appropriate review and response.

All inquires shall be made by Thursday, April 17, 2014 at 12:00 pm EST, in order that a written response in the form of an addendum can be processed before the quotes are due. Inquiries received after that date will not be considered.



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The City cannot promise, warrant or guarantee confidentiality nor that the information presented will be exempt from disclosure under the FOIA. The City may honor requests for confidentiality only to the extent that FOIA permits.

Any deviations from the specifications must be noted in the proposal.

The City of Rochester Hills reserves the right to waive any informalities, or immaterial omissions or defects not involving price, time or changes in the work and to reject any or all proposals, if to do so is deemed in the best interest of the City. In the case of error in the extension of prices in the quote or other arithmetic error, the unit price shall govern. In no event will an award be made until all necessary investigations are made as to the responsibility and qualifications of the vendor to whom it is proposed to make such award. Any contract awarded to a person or company who is discovered to have been in default or disqualified at the time of the awarding of the contract shall be voidable at the discretion of the Mayor of the City of Rochester Hills.

THE CITY OF ROCHESTER HILLS RESERVES THE RIGHT TO REJECT ANY AND ALL QUOTES

The contractor shall advise the City of any work that will be subcontracted out. Any subcontractor shall be bound by the terms and conditions of this contract.

Submission of Quotations:

Each vendor must use the attached quote form and specifications to submit their quote. Quotes shall be in conformance with and subject to the instructions in the quote documents. The Quote Form must be completed entirely and submitted with the Proposal.

Changes and Addenda:

Each change or addendum issued in relation to this quote will be on file in the Purchasing Division and posted on the MITN system.

It shall be the vendor's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become a part of the contract and all bidders shall be bound by such changes or addenda. Addendums will be posted on the MITN system.

Award of Purchase Order:

The City reserves the right to reject any and all quotations, and to waive any defect or irregularity in quotes. The City reserves the right to accept and separate item in the quote; and to accept the quote that in the opinion of the City is to the best advantage and interest of the public we serve.

The quote will be awarded to that responsible, responsive vendor whose quote, conforming to this solicitation, will be most advantageous to the City.



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Insurance Requirements:

Submit a Certificate of Insurance prior to the issuance of a purchase order meeting the minimum limits of liabilities as outlined. Certificate of Insurance shall have language the same as that shown in example. All insurance carriers must be acceptable to the City and licensed in the State of Michigan.

A new certificate of insurance shall be provided to the City each year at the time of policy renewal. New certificates shall be delivered to the City in the same format as outlined in the SAMPLE certificate attached. The Vendor shall not allow for any lapse of insurance coverage in the amounts shown. Failure of the Vendor to maintain the required insurance shall be grounds for contract cancellation.

1. Workers Compensation Insurance: The Vendor shall procure and maintain during the life of this contract, Workers Compensation Insurance, including employers Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
2. Commercial General Liability Insurance: The Vendor shall procure and maintain during the life of the blanket purchase order, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations Liability; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable.
3. Owners Contractors Protective Liability: The Vendor shall procure and maintain during the life of this contract, a separate Owners & Contractors Protective Liability Policy with limits of liability not less than \$3,000,000.00 per occurrence and/or aggregate, combined single limit, Personal Injury, Bodily Injury and Property damage. The City of Rochester Hills shall be "Named Insured" on said coverage. Sixty (60) days Notice of Cancellation shall apply to this policy.
4. Umbrella Liability Insurance: The Vendor shall procure and maintain during the life of this contract Umbrella Liability Insurance with limits of liability of not less than \$1,000,000 per occurrence.
5. Motor Vehicle Liability: The Vendor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
6. Additional Insured: Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be Additional Insureds: "The City of Rochester Hills, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. This coverage shall be primary to the Additional Insureds, and not contributing with any



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other insurance or similar protection available to the Additional Insureds, whether other available coverage be primary, contributing or excess.”

7. Cancellation Notice: Workers Compensation Insurance, Commercial General Liability Insurance and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following: “It is understood and agreed that Sixty (60) days Advance Written Notice of Cancellation, Non-Renewal, Reduction and/or Material Change shall be sent to City of Rochester Hills, 1000 Rochester Hills Drive, Rochester Hills, Michigan 48309.”
8. If any of the above coverages expire during the term of the contract, the Vendor shall deliver renewal certificates and/or policies to the City of Rochester Hills at least ten (10) days prior to the expiration date.



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HOLD HARMLESS

To the fullest extent permitted by law, Vendor agrees to defend, pay in behalf of, indemnify and hold harmless the City of Rochester Hills, its elected and appointed officials, employees and volunteers and others working in behalf of the City of Rochester Hills against any and all claims, demands, suits, or loss, including all attorney fees and costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Rochester Hills, its elected and appointed officials, employees, volunteers or others working in behalf of the City of Rochester Hills by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

(Contractor Signature)

Company Name (Printed)

(Dated)



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QUOTE FORM

Successful vendor will be responsible for pickup and delivery of unit from the City’s DPS Garage, 511 East Auburn Rd., Rochester Hills, MI.

Description

Total Cost

Cost to furnish and install (1) flatbed platform body with hoist and associated equipment on City’s cab/chassis: \$_____

Does the proposed equipment meet specifications? _____ YES _____ NO

If NO, please explain deviations: _____

Please state lead-time required (Days to deliver After Receipt of Order): _____/ARO

Is warranty information included? _____ YES _____ NO

Does your company accept MasterCard for payment: _____ YES _____ NO

If yes, please state any additional fees, discounts, etc: _____

Terms: State payment terms of proposal including prompt payment discount or late payment penalty (if any). Any discounts offered will be taken.

Payment Method: Please select company’s desired payment method:
____ Check – minimally 60 days from receipt of order
____ ACH – 45 days from receipt of invoice
____ Credit Card – 20 days from receipt of invoice



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COMPANY NAME: _____

COMPANY ADDRESS: _____

CITY/STATE/ZIP: _____

AUTHORIZED REPRESENTATIVE: _____

TITLE OF REPRESENTATIVE: _____

SIGNATURE: _____ DATE: _____

PHONE: _____ FAX: _____ EMAIL: _____